

Circular to club District Commissioners – Barwon Zone

Information and Certificate Dates to Remember for 2019

“C” Nominations

- **NO LATE CANDIDATE FORMS SHALL BE ACCEPTED.**
- **Nominations will not be accepted unless accompanied by completed C checklist and all signed forms & cheque or proof of direct debit transfer. These are to be MAILED to the Zone Examining Secretary and received by the due date listed below:**

February 2019 Testing – Forms are required as soon as possible.

March 2019 Testing – Forms due by Friday 8th February 2019

August 2019 testing – Forms due by Friday 14th of June, 2019.

- C Practical test dates: Saturday, 9th February (Priority will be given to riders qualified for 2019 State D&SJ Championships)
March 16th & 17th or 22nd March 2019
- C Practical tests dates: August 10th & 11th or 24th & 25th 2019

If any Club requires an alternative date to those mentioned above, please contact the ZES to discuss your options.

All DCs are reminded of PCV Rule 34.11.a “Riders who have been in pony club for more than two years and are aged 14 years and over must have attained their “C” Certificate in order to compete at any state or national competition.”

It is YOUR responsibility to make sure that all riders attempting to qualify for State or National competitions comply with this rule.

“A” & “H” Nominations

- To the Zone Examining Secretary by Friday 20th September 2019
- **Completed Worksheets/books** to be completed & received by ZES (Jan Calaby) **before December 1st 2019**
- Practical test at a time to be advised; by negotiation with examiners, Candidate & club

“B” & “K” Nominations

- To Zone Examining secretary by Friday 3rd May or Friday 4th October 2019
- **Completed worksheets** to be received by 1st July or 2nd December to ZES (Jan Calaby)
- Practical tests to be advised; time and venue by negotiation with examiners, candidate and club

All District Commissioners are reminded of the PCAV council directives that:

- Prospective “A & “H” Efficiency Certificate candidates must be assessed at least 6 months prior to the practical test, this is done by the State Coaching director
- All “B” Candidates must be assessed at least 6 months prior to their practical test. This is completed by the zone appointed assessor.

Candidates are provided with written feedback after assessment to ensure candidates have time to work on any areas that may need improvement prior to testing dates and to allow for extra time if that is required. This is to minimize disappointment at testing time.

D.C.s are therefore requested to advise in writing to the Zone Examining Secretary (Jan Calaby) of possible candidates – “A” – 12 months and “B” 6 months prior to nomination dates so a suitable time and venue can be arranged. Dates and venues are negotiated with all parties.

Schedule of Test Fees

“A” & “H”	\$100 per candidate, plus \$50 examiners fee
“B”	\$75 per candidate, plus \$30 examiners fee
“K” & C*	\$50 per candidate, plus \$25 examiners fee
“C”	\$25 per candidate, plus \$20 examiners <u>fee per 4 candidates or part thereof</u>

All monies for “A”, “H”, “B”, “K” C* candidates are per candidate

- All cheques are to be made payable to BARWON ZONE PCAV for “B, K & C C*” testing
- All “A & H” testing monies/cheques should be made payable to PCAV
- Please ensure a copy of EFT is sent with all paperwork, or notify ZES if cheque is mailed to Zone Treasurer
- No refunds except with vet or medical certificate.
- Please note that, in the event of a lame horse, the practical ridden component can be assessed at another time, including at a rally.

ENQUIRIES

All enquiries relating to certificate testing (scheduling and timing of tests etc.) should be directed through the DCs to:

- **Zone Examining Secretary (ZES)**
Jan Calaby,
135 Russells Road, Mount Duneed, Vic., 3217
calabyfamily@gmail.com 0409 256 901

All dates may be subject to alteration, & if so, notice will be given of any changes

Please note that nomination forms are on the Barwon zone website and the PCAV website

Forms required are:

- **Official PCAV Declaration form**
- **Official PCAV Application form**
- **C Certificate check list for all C Candidates (found in candidate’s work book/sheets) for all C nominations**
- **Cheque or money transfer to Barwon Zone with receipt. Barwon Zone bank details:**

bsb: 633 108 acct: 1179 08897 Account name: PCAV BARWON INC

Please include a relevant note to indicate which club and certificate testing payment and include receipt number with paper work sent to ZES